



ASC Registration Guide 2025-2026

This Guide is to help you navigate the registration process on the Ancaster Skating Club (ASC) website.

1.0 General:

- Registration is online only and is on a first come first served basis.
- All payments are via credit card.
- Registration information (including opening dates) will be listed on the Home page of the ASC website.
- The skating year for Skate Canada runs from September 1st to August 31st of the following year. Skaters who were registered in an Ancaster Skating Club (ASC) program during the previous year will receive a notice email in advance of the registration opening date for programs starting in September.
- If you have never registered with ASC or it has been longer than a year and you would like to receive the registration notice email, please send an email to info@ancasterskatingclub.ca.
- The Ancaster Skating Club is a registered member club of Skate Ontario and Skate Canada; as such, all participants being registered are subject to an annual Skate Canada/Skate Ontario membership fee, which is in effect from September 1, 2025 to August 31, 2026 for the upcoming season. For the 2025-2026 membership year, this fee is \$62.70.

2.0 First Time Registering – PRIOR TO REGISTRATION DAY:

- 2.1 Determine Which Program Your Skater is Eligible For:
 - Review program descriptions and qualifications (“Programs” tab on the ASC website) and determine what program your skater is eligible for.
 - Please ensure you are selecting the correct Learn to Skate program for your skater’s age. Skaters on a session will be put into appropriate group based on their skating ability. If you have any questions, contact info@ancasterskatingclub.ca.
 - Check the class schedule and decide which class(es) you plan to register for. **NOTE:** Have a couple of timeslots in mind because spots fill up quickly.
 - Set up your account (see below) **PRIOR TO** Registration Day.
- 2.2 Set up Your Uplifter Account:
 - Go to “Member Login” on the Registration Page of the ASC Website and select “Set up account”; follow the step-by-step instructions on Uplifter.
 - **IMPORTANT:** The name to be entered as the Member in the “Member Account” is the **parent/guardian** for children under the age of 18 who are being registered in ASC programs.
 - Set up only **one** Member Account, even if you have multiple children or participants.
 - The Member (or parent/guardian) has full voting rights at the club’s AGM and **must be** aged 18 or over. When setting up the account, the parent/guardian’s birthdate **MUST**



Ancaster Skating Club

be included (only an adult aged 18 or over can accept all registration policies and waivers and complete the checkout process).

- **“Participants”** are the names of the children/adults in the Member’s account who will registering for classes at ASC. Correct birthdates must be included for Participants to register for age-dependent programs.
- Your account can have up to two email addresses, you can save your credit card, and it will have your registered programs located on an easy-to-read calendar schedule.
- ASC uses Uplifter to send emails to communicate information to its members; it is strongly recommended that you select “yes” for “Member Information Messages” and “News, Upcoming Program Registration Information”, to receive important program updates, registration information, etc.
- KEEP YOUR PASSWORD in a safe place; if you forget your password in the future, DO NOT set up a new account, please use the “forgot password” feature and follow the prompts.

2.3 Review All Applicable Registration Policies **IN ADVANCE** of Registration Day:

- During the checkout process, you will be required to acknowledge several policies (Terms and Conditions; Equipment; Concussion Policy; Skate Canada Privacy Policy; etc.).
- Reviewing these materials in advance will ensure you can check out efficiently and quickly.
- All relevant Registration policies can be accessed through the Resources page on the ASC website.

2.4 Registration Day (Opening Day of Registration):

- Registration will open at 12:00 noon on the scheduled opening day.
- Be sure you have read through all relevant registration policies in advance.
- Programs are on a first come first serve basis. It is recommended that you register right away as spots fill up quickly.
- Be patient, the system can slow down due to the volume of traffic.
- Select the program you are interested in registering for, select your participant and add the program to your cart.
- Once you have added all programs you want to register your participants for, you can proceed to checkout; you must sign off on all applicable policies and pay before your transaction can be completed.
- Additional instructions for Parent & Tot: When registering for our Parent & Tot program, you must: (a) set up participant profiles for both the parent and the tot; and (b) register the tot in the Tot program and register the parent in the Parent program.

3.0 I’ve Registered Before:

- Check your login credentials to ensure you can log into your account prior to Registration Day.
- Please only use one account for your skater. If you cannot log into your account, DO NOT create a new account; please use the “forgot password” feature and follow the prompts.
- Follow the instructions in the previous section for “Prior to Registration Day” and “Registration Day”.